

# COP CONSTRUCTION LLC

## Subcontractor Requirements

### INSURANCE REQUIREMENTS

Before any Subcontractor/Independent Contractor begins work, it shall provide COP Construction LLC (COP) with properly completed insurance certificate forms. Unless the owner's contract requires additional types of coverage or higher limits of coverage, COP's typical minimum insurance requirements are set forth in the following list. The types and amounts are based upon what COP typically sees required by private and/or public contracts. As a potential bidder, if you do not have the listed insurance and do not believe you can provide all or some of the listed insurance, please advise the COP Estimator you are working with during the estimating process so that consideration can be given to whether some kind of accommodation can be made if you are selected as a subcontractor on a winning bid.

1. Workers' Compensation:	Statutory Limits
2. Employer's Liability:	\$ 100,000 – Each Accident \$ 500,000 – Disease – Policy Limit \$ 100,000 – Disease – Each Employee
3. Commercial General Liability:	
General Aggregate: (To apply to this project only)	\$3,000,000
Products and Completed Operations Aggregate:	\$3,000,000
Each Occurrence:	\$1,000,000
Personal & Advertising Injury:	\$1,000,000
Fire Damage/Damage to Rented Premises:	\$ 50,000
Medical Expense	\$ 5,000
4. Automobile Liability:	\$1,000,000 combined single limit
5. Umbrella Liability:	If Required by Contract
6. Professional Liability:	\$1,000,000
(Only applies to engineers, architects and surveyors.)	

COP Construction LLC shall be listed as primary additional insured on all policies with exception of Workers Compensation. Also, all policies are to be job specific.

All insurance policies shall be endorsed to waive rights of subrogation against COP Construction LLC.

COP Construction LLC requires all subcontractors and independent contractors to maintain worker's compensation insurance coverage for all its employees which insurance provides coverage for employees and for any sole proprietor, owner, officer, and/or director of the Subcontractor/Independent Contractor who will or may be on the jobsite, and including any other person who may "opt in" to coverage under the Subcontractor's/Independent Contractor's worker's compensation insurance. Any person who should be covered under this subsection, but who is not covered, will not be allowed to work on the jobsite. There will be no exceptions to this requirement.

# COP CONSTRUCTION LLC

## OTHER REQUIREMENTS

COP Construction LLC does business in several states so the specific subcontractor requirements may vary based upon the law applicable in the state in which the project is located. In addition, if a prospective subcontractor has any questions about specific terms of COP's written subcontract agreement that subcontractor should request a copy of the agreement in advance. The following are some requirements of particular note:

Written Agreement: All subcontractors or truckers must have a signed written agreement in place before performing any work.

Bond Requirements: Depending upon the size of the contract, the work to be performed and the subcontractor involved, COP often requires the subcontractor to provide a Performance/Payment Bond.

Contractor Registration: All Subcontractors are required to be a registered contractor and supply a copy of their Contractors Registration to COP.

Wage Rates/Certified Payroll: On any State, City, County or Federal Aid Project, Davis Bacon Wage Rates may be used. In most cases a subcontractor will need to submit Certified Payroll to COP.

Gross Receipt Taxes: For projects located in the state of Montana, COP is required by law to withhold from all payments a Gross Receipts Tax of 1% for all State, City, County and Federal Aid Projects.

Special Fuel User Contractor License: For projects located in the state of Montana that include any public road, right of way or connect to a public road, you will be required to obtain a Special Fuel Use Contractor License if you use diesel fuel. This includes any diesel pickup if it is registered in your company name.